

CKI 2009 Proposed Amendments

To All CKI Clubs and Members:

The enclosed proposed amendments to the CKI Bylaws will be presented for action at the Annual CKI Convention in Birmingham, Alabama.

These proposals are being sent to each club in accordance with the CKI Bylaws. Voting on amendments will take place during the House of Delegate sessions at the international convention on August 9 and 10, 2009.

Each proposed amendment is presented with the following information:

- > Proposing body (club, district, club board, district board, International Council, CKI Board of Representatives, CKI Director)
- > Effective Date
- > Amended Bylaw(s) with stated purpose
- > Text to be added by the amendment is underlined (example: Circle K International)
- > Text to be deleted by the amendment is lined out (example: ~~Circle K International~~)

Delegates to this year's convention will consider a number of issues of importance to our organization. Please ensure your club is represented by sending two delegates to the 2009 International Convention.

Additionally, please ensure your delegates are educated on the issues being brought to the House of Delegates by sharing this information. All delegates are encouraged to attend workshops related to the happenings of the House of Delegates. A complete program of workshops will be available at the International Convention.

We are looking forward to seeing you in Birmingham!
2008-09 CKI Board of Representatives

Parliamentary Procedure At A Glance

Please Note: Anyone wishing to make a change to a proposed amendment (making an amendment to a motion) is required to submit the change in writing on the form that will be available in the front of the House of Delegates and submit it to the CKI Director before going to the microphone. This ensures your change will be reflected accurately.

Putting a Motion on the Floor: To make a motion or an amendment to a motion, the maker should go to the microphone, be recognized by the presiding officer (CKI International President), state his/her name and club, then state the motion (or amendment to the motion). The motion or amendment is seconded from the floor. The presiding officer then places the motion before the House of Delegates for discussion. The club delegate may speak on the motion or amendment first. NOTE: Once the presiding officer places the motion before the House, it is under the control of the House and does not belong to the delegate making the motion. For example: it cannot be withdrawn later without the permission of the House.

Seconds to Motions: It is not necessary to agree with a motion to second it. A second only implies that there is more than one person who wishes to discuss the motion. Therefore, if a motion is coming from the International Board or a committee, it does not need a second from the floor.

Amendments to the Motions: A motion that is on the floor may have two amendments pending at one time. However, the first amendment must relate to the main motion and the second amendment must relate to the first amendment to the motion.

Refer or Postpone: A motion to postpone or refer to a committee can be made while a main motion or an amendment to a main motion is pending.

Close Debate or Call the Question (same motion): A delegate must go to a microphone and move to close debate or call the question. The motion needs a second. There is no discussion and it takes two-thirds (2/3) vote of the delegates present and voting to pass. After the motion to close debate or call the question is approved, there will be an immediate vote on the pending motion.

Table a Motion: A motion to table is used only in an emergency. A motion to table ("lay on the table") should not be used to kill the motion on the floor or to postpone consideration of the motion. If a delegate does not like the motion, he/she should vote against it. If a delegate wishes to discuss the motion at another time, he/she can move to postpone or refer the motion to a committee (see above). There is no motion such as "table until xxx time." (Instead, the correct motion would be "postpone until xxx time.")

Point of Order: If a delegate believes there was a breach of parliamentary procedure, he/she may rise to a point of order. If the point of order refers to an action made by someone other than the presiding officer, the delegate should give the presiding officer time to correct the problem before interrupting with the point of order. If the delegate cannot reach a microphone in a timely manner, he/she may shout out "point of order" from their place while approaching a microphone.

Questions: If a delegate wishes to make a motion and is not sure how to proceed, the delegate should ask the presiding officer.

Point of Information/Inquiry: If a delegate is seeking information and/or clarification on a motion, he/she may rise to a point of information. Once recognized by the presiding officer, the delegate must ask a question regarding the information he/she is seeking. Point of Information is not to be used to state opinion or make statements for or against a motion.

Amendments to the CKI House of Delegates can be submitted by the following groups: CKI Board of Representatives, District House of Delegates, District Board of Officers, Club Board of Officers, International Council or the Director of CKI. All amendments require a two-thirds (2/3) vote of the House of Delegates to be approved. Amendments that pass in the CKI House of Delegates must then be presented to the Kiwanis International Board of Representatives for final approval. Once approved, amendment changes are effective unless otherwise noted.

<p>Amendment: 1 Submitted by: District board: Pacific Northwest Effective date: October, 2010 Amend : Article 5, Section 7 Purpose: Lower membership requirements for clubs to sustain club retention.</p>	<p><input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other</p>
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ARTICLE 5. MEMBERSHIP OF CIRCLE K INTERNATIONAL

Section 1. Clubs. The membership of Circle K International shall consist of Circle K clubs or chapters which have been accepted by the CKI Board of Representatives and certified in the manner prescribed in these Bylaws. Wherever the terms "club" or "clubs" are used, "chapter" or "chapters" may be substituted.

Section 2. Club Name. The name of a club shall be that given on its Charter of Membership.

Section 3. Club Objects. The objects of a club shall be the same as the Objects of Circle K International.

Section 4. Club Vision. The vision of a club shall be the same as the Vision of Circle K International.

Section 5. Dues and Membership Roster. Prior to the beginning of each fiscal year, the Circle K International Director shall send to the president of each Circle K club a dues invoice and accompanying membership roster requesting the necessary pertinent information for office records, including permanent mailing address and student membership names and mailing addresses. Such forms are to be completed by the Circle K club and returned directly to Circle K International with applicable International and district membership dues.

Section 6. Club Bylaws. Each club shall adopt the Standard Form for Club Bylaws, which may be modified only as approved by their district Board of Officers and the CKI Board of Representatives. The bylaws of a club may be amended by a vote at any regular meeting of the club, provided that written notice of such proposed amendments shall have been given the membership at least two (2) weeks prior to the meeting at which they are considered. All such amendments must be consistent with these Bylaws and shall become effective only after submission to and approval by the Director of CKI.

Section 7. Maintaining a club status. A Circle K club shall submit dues and membership information for a minimum of fifteen (15) members each year. In the case of a two year degree granting institution or institutions with enrollment less than 1,000 students, as defined by the most recent edition of Peterson's Guide to Colleges, a Circle K club shall submit dues and membership information for a minimum of ten (10) members each year.

<p>Amendment: 2 Submitted by: District board: Pacific Northwest Effective date: October, 2010 Amend : Article 6, Section 1 Purpose: To lower charter requirements for ease of club chartering.</p>	<input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other
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ARTICLE 6. CHARTERING OF CLUBS

Section 1. Granting of Charter. Each prospective Circle K club meeting ~~all~~ requirements of membership information for a minimum of (15) members and obligations as listed in the Policy Code, and agreeing to be bound by the Bylaws of Circle K International shall be granted an official Circle K Charter. In the case of two year degree granting institutions with enrollments less than 1,000 students, as defined by the most recent edition of Peterson's Guide to Colleges, a Circle K club shall submit dues and membership information for a minimum of ten (10) members each year.

Section 2. Chartering of Multiple-School Club. For cases in which two or more local "small" institutions are unable to charter Circle K clubs, the Board of Officers of the district, with approval of the Director of Circle K International, shall grant permission for one club to be chartered. "Small" institutions are defined as enrollment of less than 1000 students as defined in Peterson's Guide to Colleges or its non-U.S. equivalent of the current administrative year. This multiple-school club may only be formed if this is permitted by the institutions affected, prescribed in the bylaws of the Circle K club, and provided that at least 10% of the club membership comes from each institution.

Section 3. Re-Chartering to a Multiple-School Club. For cases in which one Circle K club is already chartered, the Board of Officers of the district, with approval of the Director of Circle K International, shall grant permission for the club to allow students from local "small" institution(s) to become members of said club. "Small" institutions are defined as enrollment of less than 1000 students as defined in Peterson's Guide to Colleges or its non-U.S. equivalent of the current administrative year. This multiple-school club may only be formed if this is permitted by the institutions affected, prescribed in the bylaws of the Circle K club, and provided that at least 10% of the club membership comes from each institution.

Section 4. Minimum Charter Strength for Multiple-School Clubs. For all multiple-school clubs, the clubs must adhere to the minimum club charter strength of clubs with an enrollment or 1000 of more as outlined in Article XIII, Section 3 of the Policy Code.

Section 5. Incorporation of Club. If permitted by state, provincial or national law, a Circle K club after receiving its charter may incorporate as a non-profit corporation subject to the approval of the Circle K International Board of Representatives, but only by the name designated in its Charter, such as the "Circle K Club [insert name]" and said club shall agree, as a condition precedent to incorporation, that it will as an incorporated body abide by the Bylaws of Circle K International.

<p>Amendment: 3 Submitted by: Minnesota-Dakotas HOD Effective date: January 1, 2010 Amend : Article 6, Section 3 Purpose: Multiple school clubs</p>	<p><input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other</p>
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ARTICLE 6. CHARTERING OF CLUBS

Section 1. Granting of Charter. Each prospective Circle K club meeting all requirements and obligations as listed in the Policy Code, and agreeing to be bound by the Bylaws of Circle K International shall be granted an official Circle K Charter.

Section 2. Chartering of Multiple-School Club. For cases in which two or more local "small" institutions are unable to charter Circle K clubs, the Board of Officers of the district, with approval of the Director of Circle K International, shall grant permission for one club to be chartered. "Small" institutions are defined as enrollment of less than 1000 students as defined in Peterson's Guide to Colleges or its non-U.S. equivalent of the current administrative year. This multiple-school club may only be formed if this is permitted by the institutions affected, prescribed in the bylaws of the Circle K club, and provided that at least 10% of the club membership comes from each institution.

Section 3. ~~Re-Chartering Transitioning to a Multiple-School Club.~~ For cases in which one Circle K club is already chartered, the Board of Officers of the district, with approval of the Director of Circle K International, shall grant permission for the club to allow students from local "small" institution(s) to become members of said club. ~~"Small" institutions are defined as enrollment of less than 1000 students as defined in Peterson's Guide to Colleges or its non-U.S. equivalent of the current administrative year.~~ This multiple-school club may only be formed if this is permitted by the institutions affected, and as prescribed in the bylaws of the Circle K club, ~~and provided that at least 10% of the club membership comes from each institution.~~

Section 4. Minimum Charter Strength for Multiple-School Clubs. For all multiple-school clubs, the clubs must adhere to the minimum club charter strength of clubs with an enrollment or 1000 of more as outlined in Article XIII, Section 3 of the Policy Code.

Section 5. Incorporation of Club. If permitted by state, provincial or national law, a Circle K club after receiving its charter may incorporate as a non-profit corporation subject to the approval of the Circle K International Board of Representatives, but only by the name designated in its Charter, such as the "Circle K Club [insert name]" and said club shall agree, as a condition precedent to incorporation, that it will as an incorporated body abide by the Bylaws of Circle K International.

<p>Amendment: 4 Submitted by: CKI Board of Representatives Effective date: January, 2010 Amend: Article 10, Section 16 Purpose: Adding a section on reviewing the district policy codes</p>	<p><input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other</p>
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ARTICLE 10. DISTRICTS

Section 15. Amendment of Bylaws. The bylaws of a district may be amended by a majority vote of the delegates present and voting at any annual convention of the district, provided that written notice of such proposed amendments shall have been given to each club in the district at least thirty (30) days prior to the annual convention at which the proposals will be considered. All such amendments must be consistent with the Bylaws and Policy Code of Circle K International and shall become effective only after the approval of (1) the district house of delegates, (2) the Kiwanis District Board, and (3) Circle K International, as prescribed in the Policy Code, in that order.

Section 16. Amendment of Policy Code. A district's Board Policy code may be amended by fulfilling the requirements prescribed in each district's respective document. All such amendments must be consistent with the Bylaws and Policy Code of Circle K International and shall become effective only after the approval of (1) District's Kiwanis Committee on Circle K, (2) the Kiwanis District Board, and (3) Circle K International, as prescribed in the Policy Code, in that order.

Section 176. Incorporation of District. If permitted by state, provincial or national law, a district, after receiving its Charter of organization, may incorporate under the name given on said Charter of Organization, and said district shall agree, as a condition of incorporation, that it will as a corporate body, abide by the Bylaws of the district and the Bylaws of Circle K International.

<p>Amendment: 5 Submitted by : CKI Board of Representatives Effective date : January 1, 2010 Amend : Article 21, Section 1 Purpose : Update bylaws to include half-dues</p>	<p><input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other</p>
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ARTICLE 21. REVENUE

Section 1. International Dues. Each Circle K club shall submit to Circle K International, or its designated fiscal agent, annual dues being membership dues, and membership information for every member, but not including honorary members. All clubs are encouraged to send dues via traceable means, i.e. certified mail. Clubs must submit payment by check, money order or credit card; cash will not be accepted. A club roster or dues invoice must be submitted at time of payment. Clubs that fail to follow the guidelines for dues payment will be placed into a special handling group that will delay the processing of dues. The amount of dues shall be determined according to the per capita gross national income defined by the World Bank for the nation of the Circle K club and as follows:

- Each member of a Circle K club in a nation with a per capita gross national income of US\$10,000, or more, shall pay dues of US\$25.00;
 - First time new members who join existing clubs between April 1st and September 30th shall pay the sum of twelve dollars and fifty cents (\$12.50 US currency)
- Each member of a Circle K club in a nation with a per capita gross national income of less than US\$10,000, but more than US\$5,000, shall pay dues of US\$16.00; and
- Each member of a Circle K club in a nation with a per capita gross national income of less than US\$5,000 shall pay dues of US\$10.00.

Dues shall be payable during a period of at least sixty (60) days according to a schedule set forth in Circle K International Policies and defined for each nation taking into account academic calendar and financial practices of the nation. There shall be no other fees or assessments of clubs.

Section 2. Each Circle K club that is a member of a Circle K district shall pay Circle K International, or its designated fiscal agent, annual district dues defined within the district's bylaws and not exceeding Circle K International dues, for every member, but not including honorary members. Dues shall be payable during the same period set forth for payment of Circle K International dues and as defined in Section 1 of this Article. There shall be no other district fees or assessments of clubs by Circle K International.

<p>Amendment: 6 Submitted by : District board: Ohio Effective date : January 1, 2010 Amend : Article 21, Section 2 Purpose: To strike out the wording that will make it possible for districts to collect member fees for total amount of members in a particular CKI club, even if it exceeds the International club fee.</p>	<input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other
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- Each member of a Circle K club in a nation with a per capita gross national income of US\$10,000, or more, shall pay dues of US\$25.00;
- Each member of a Circle K club in a nation with a per capita gross national income of less than US\$10,000, but more than US\$5,000, shall pay dues of US\$16.00; and
- Each member of a Circle K club in a nation with a per capita gross national income of less than US\$5,000 shall pay dues of US\$10.00.

Dues shall be payable during a period of at least sixty (60) days according to a schedule set forth in Circle K International Policies and defined for each nation taking into account academic calendar and financial practices of the nation. There shall be no other fees or assessments of clubs.

Section 2.

Each Circle K club that is a member of a Circle K district shall pay Circle K International, or its designated fiscal agent, annual district dues defined within the district's bylaws ~~and not exceeding Circle K International dues~~, for every member, but not including honorary members. Dues shall be payable during the same period set forth for payment of Circle K International dues and as defined in Section 1 of this Article. There shall be no other district fees or assessments of clubs by Circle K International.

<p>Amendment: 7 Submitted by : CKI Board of Representatives Effective date : October 1, 2010 (to coincide with the flat club fee timeline) Amend : Article 21, Section 2 Purpose : To determine club fees</p>	<p><input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other</p>
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(Section 1 amended at 2008 House of Delegates, will become effective October 1, 2010)

ARTICLE 21. REVENUE

Section 1. International Dues. Each Circle K club shall submit to Circle K International, or its designated fiscal agent, an annual club fee, and membership information for every member, but not including honorary members. All clubs are encouraged to send all fees via traceable means, i.e. certified mail. Clubs must submit payment by check, money order or credit card; cash will not be accepted. A club roster or fees invoice must be submitted at time of payment. Clubs that fail to follow the guidelines for club fee payments will be placed into a special handling group that will delay the processing of fees.

- Each CKI club in a nation with a per capita gross national income of US \$10,000 and from a 4 year institution with an enrollment of over 1,000 students shall pay an annual fee of US \$600.
- Each CKI club from a nation with a per capita gross national income of US \$10,000 and from a 2-4 year institution or a 4 year institution with an enrollment of less than 1,000 students shall pay an annual fee of US \$450.
- Each Circle K club in a nation with a per capita gross national income of less than US\$ 10,000 shall pay dues of US\$300.

All club fees shall be payable during a period of at least sixty (60) days according to a schedule set forth in Circle K International Policies and defined for each nation taking into account academic calendar and financial practices of the nation. There shall be no other fees or assessments of clubs.

Section 2. District ~~Dues-club fees~~

Each Circle K club that is a member of a Circle K district shall pay Circle K International, or its designated fiscal agent, an annual district ~~dues club fee~~-defined within the district's bylaws and not exceeding the Circle K International ~~dues club fee~~, for every ~~member club~~. ~~Fees Dues~~ shall be payable during the same period set forth for payment of Circle K International ~~dues club fee~~, and as defined in Section 1 of this Article. There shall be no other district fee or assessments of clubs by Circle K International.

<p>Amendment: 8 Submitted by : CKI Board of Representatives Effective date : October 1, 2010 (to coincide with the flat club fee timeline) Amend : Article 21, Section 2 Purpose : To determine club fees</p>	<input type="checkbox"/> Adopted <input type="checkbox"/> Amended then adopted <input type="checkbox"/> Not adopted <input type="checkbox"/> Not brought to the floor <input type="checkbox"/> Referred to a committee <input type="checkbox"/> Other
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(Section 1 amended at 2008 House of Delegates, will become effective October 1, 2010)

ARTICLE 21. REVENUE

Section 1. International Dues. Each Circle K club shall submit to Circle K International, or its designated fiscal agent, an annual club fee, and membership information for every member, but not including honorary members. All clubs are encouraged to send all fees via traceable means, i.e. certified mail. Clubs must submit payment by check, money order or credit card; cash will not be accepted. A club roster or fees invoice must be submitted at time of payment. Clubs that fail to follow the guidelines for club fee payments will be placed into a special handling group that will delay the processing of fees.

- Each CKI club in a nation with a per capita gross national income of US \$10,000 and from a 4 year institution with an enrollment of over 1,000 students shall pay an annual fee of US \$600.
- Each CKI club from a nation with a per capita gross national income of US \$10,000 and from a 2-4 year institution or a 4 year institution with an enrollment of less than 1,000 students shall pay an annual fee of US \$450.
- Each Circle K club in a nation with a per capita gross national income of less than US\$ 10,000 shall pay dues of US\$300.

All club fees shall be payable during a period of at least sixty (60) days according to a schedule set forth in Circle K International Policies and defined for each nation taking into account academic calendar and financial practices of the nation. There shall be no other fees or assessments of clubs.

Section 2. District Dues. Each Circle K club that is a member of a Circle K district shall pay Circle K International, or its designated fiscal agent, annual district dues defined within the district's bylaws and not exceeding Circle K International dues, for every member, but not including honorary members.

- Each member of a CKI club in a nation with a per capita gross national income of US \$10,000 and from a 4 year institution with an enrollment of over 1,000 students shall pay no more than US \$25.00 for district dues;
- Each member of a CKI club in a nation with a per capita gross national income of US \$10,000 and from a 2-4 year institution or a 4 year institution with an enrollment of less than 1,000 students shall pay no more than US\$16 for district dues.
- Each member of a CKI club in a nation with a per capita gross national income of less than US\$ 10,000 shall pay no more than US \$10 for district dues.

Dues shall be payable during the same period set forth for payment of Circle K International club fees and as defined in Section 1 of this Article. There shall be no other district fees or assessments of clubs by Circle K International.